



## **Gallery and Facility Technical & Maintenance Assistant**

### **Role description**

The Community Employee will gain practical experience in how Pallas Projects/Studios, which is an Artist-Run Organisation in The Liberties, is run. This will involve first hand interactions with artists, and the curator/directors in preparing exhibitions as part of the funded Artist Initiated Programme.

The role will involve the Community Employee in all aspects of providing technical assistance to the exhibitions programme, meeting artists, helping artists realise their installations, managing the facility storerooms and providing technical assistance to the building and other general maintenance duties.

### **Programme Support Duties: 19.5 hours**

#### **Installation & maintenance:**

Monday – Wednesday, on installation weeks, flexible around events otherwise 19.5 hours

Gallery open 12- 6pm Thursday-Saturday

Meeting artists and discussing their installation needs.

Installation support when required in advance of exhibition openings.

Attendance at special events.

#### **Storerooms**

Keeping the storerooms in good condition. Designing a new system of storage.

#### **General Support**

Facility maintenance: Assist in general upkeep of the gallery and kitchen. This requires light regular cleaning in the kitchen and mopping the gallery prior to the exhibition openings – this work is shared by Pallas staff.

#### **Learner Outcomes**

The intern will receive formal/informal training in the following: on safe handling of power tools and uses of ladders, other training is possible as required according to the specific interests of candidate. On completion the intern will have attained and honed their skills in exhibition

installation making. They will also receive direct experience in the day-to-day operational activities of Pallas Projects.

### **Skills Requirements**

The Community Employee should be interested in arts and culture-in particular contemporary art. They should be capable of using hand electric tool such as jig-saws, drills and circular saws. They must be motivated and enthusiastic and be able to take the initiative when necessary. The candidate will need to be highly motivated and tenacious. The successful Community Employee will be somebody who is aware of Pallas Projects activities and who has an understanding of what an artist run space is. Please research this requirement before applying.

### **Mentoring Structure**

The Community Employee will join a team that includes both directors and curator who are all well versed in the technical aspects of the job and will be able to give advice and guidance throughout the employment.

### **How to Apply:**

Please note this scheme is being provided by The Mercy Family Centre and as such applicants should send a LETTER OF INTEREST as a PDF attachment explaining why they are suitable for this position with a CV/biog emailed to: [cescheme@mercyfamilycentre.com](mailto:cescheme@mercyfamilycentre.com) and cc-ed to [info@pallasprojects.org](mailto:info@pallasprojects.org) with PALLAS CE SCHEME APPLICATION in the subject line. Please be informed about Pallas Projects/Studios and what artist-run spaces are before applying. [www.pallasprojects.org](http://www.pallasprojects.org)

**Application Deadline: 17<sup>th</sup> of July 2023**

### **Pallas Projects/Studios:**

Pallas Projects/Studios (PP/S) is a not-for-profit, artist-led organisation directed by Mark Cullen and Gavin Murphy, active for 22 years in Dublin's city centre. PP/S has been at the forefront of a particular brand of DIY methodology, consistently contributing to what is now a vibrant, confident art scene in Dublin. The organisation has been directly implicated in inner-city regeneration in its previous locations, subscribing to the ethos that art plays a key element in the promotion of civic and cultural vibrancy in the neighbourhood where it is made.